

Minutes of the 8th Meeting of the Lawshall Neighbourhood Plan Team

The Swan, 05/07/16, 7.30pm

In attendance:

NPT members (first-tier): Ric Edelman (Chair) Karen Wilcox, David Page, Debbie Thomas, Tom McClelland, Laura McClelland, James Whatley, Claire Osborne, John Kent, Andrew Irish, Laura Williams

Non-members: David and Dorothy Griggs (PC)

1. Preliminaries

- **Apologies:** Cathy Acheson, Bryan Adams, Lucy Kent, Amber Brouder (currently taking a break from Team)
- **Declaration of Interests:** None
- **Minutes of last meeting:** Agreed as an accurate account and signed by Chair.

Matters arising:

1. Pavement construction – Keo have been issued with a notice to start this work by September.
2. Ric, Jamie and Nigel attended NP Network Event at Woolpit. Speakers included an NP Examiner – who in her speech is longing for a creative plan! And:
3. Strategic Planner Bill Newman, Local Plan author keen to meet with the team to ensure our input and hear about our progress.
Action: Meeting to be arranged 1st week in August – Karen to send out doodle poll
4. Ian Poole to lead SRU3 following 16th July Consultation–1st week in August and combine with Bill Newman visit if possible.
5. Ric expressed a thank you to the Green Light Trust who have offered the Foundry free of charge as their support to the Neighbourhood Plan
6. Fete on 2nd July – very successful event – NP team had a stall. New residents not familiar with work, updated. There was a quiz map which went down well. Residents of Stanningfield interested to hear of Lawshalls work

2. PROGRESS UPDATES

- **Treasurer:**
We currently have £5118 in the account. Healthy position for work with Ian Poole
- **Funding:**
Debbie updated that the funding needs to be spent by Mid-December
- **Publicity:**
For 16th July - New Posters are now laminated to put up around the village.
Sheridans to provide the big boards
Flyers are with Jamie for delivery on 10th July
- **Special Features:**
Character Assessment work – Subcommittee formed. (Claire, Ric, Lucy Bell, Simon Haffendon, Emily-Rose Debenham, Ros Debenham). All information from the walk in template now. Needs proof reading and facts checking. Map for each area being worked on and photographs added. Good and bad to be included for balance.
- **Infrastructure:**
Bryan gave a report. Meeting with school Head re concerns.

Meeting took place with residents of the Street – 20 plus attended and 15 letters have been received. Full report to follow. Questioned whether Parking needs to be included on 16th to allow for further comments and suggested solutions.

Action: Bryan to provide report on infrastructure for records.

3. 2ND COMMUNITY CONSULTATION

Purpose of event – To seek mandate for Lawshall’s NP to use the Criteria Approach – and to get sharper feedback on the things to dictate the policies that will go into the plan.

On the Day

1. Statement to be given to the attendees
2. Interactive Posters -
 - a. Built up Area Boundary’s
 - b. To allocate or not

Tom went through the drafts for discussion and agreement.

- c. Open Spaces
 - d. Natural Environment Assets
 - e. Public Views
 - f. Important Building, listed and significant
3. Layout of Hall discussed.
4. Pre-event Job List -
 - a. 10th July: door to door Flyers – Laura M already designed and ordered, Jamie to oversee delivery
 - b. Also 10th July: Workshop to develop Posters and Maps (Claire, Ric, Emily-Rose, Lucy B, Nigel + Ian Poole)
5. On the Day setting up and 2 shifts:
 - a. 0930 – 1100 Setting up
 - b. 1100 -1300, 1st shift
 - c. 1300 – 1500 2nd shift and clear
 - d. Refreshments for day

More vols still needed to man the 2 shifts.

4. COMPLETIONS

- **AOB:** None
- **Meeting Dates:**
 - Sun 10 July** - Door to Door flier drop – (Jamie coordinating)
 - Sun 10 July** – Poster workshop (5-7pm, venue tbc)
 - Tues 12 July** – Next PC meeting in Village Hall
 - Sat 16 July** – 2nd Community Consultation 11-3pm Village Hall
- **Date of next NPT meeting – TBA / Meeting Closed at 2105**