

Minutes of the 11th Meeting of the Lawshall Neighbourhood Plan Team
Lawshall Village Hall, 08/05/17 7.30pm

In attendance:

NPT members : Ric Edelman, Karen Wilcox, Bryan Adams, Emily-Rose Debenham, David Page, Tom McClelland, Laura McClelland, Claire Osborne, Andrew Irish, Jamie Whatley

Non-members: Jon Kydd (PC), Dorothy Griggs (PC), Richard Livall, Ian Poole (Place & People Planning Consultants) Paul Bryant (BMSDC)

1. Preliminaries

- **Apologies:** Debbie Thomas, Cathy Acheson, John Kent, Lucy Kent, Laura Williams
- **Minutes of last meeting:** Agreed, & signed by Chair. Nominated David Page, Seconded Karen Wilcox

Matters arising: All items completed as related to preparation of Submission draft.

2. PROGRESS UPDATES

- **Treasurer/Funding.** £917 recently received from My Community as final instalment of Locality Grant - leaving us £1,734.95 to cover all remaining expenses including consultant's fees. There may also be some VAT returns to come back from Parish Council.
- **Publicity:** Will be required to inform village of the referendum, this will be to inform the village of the date and the question they will be voting on. Hopefully a final NP draft will be ready for viewing on 1st July at the Summer Fair which will also be used to remind the community of the referendum's date and purpose.

3. THE EXAMINER'S QUESTIONS (as attached)

- Ian Poole presented these on PowerPoint. Discussion followed. All information can be found on Babergh DC Lawshall Neighbourhood Plan page.
www.babergh.gov.uk/planning/neighbourhoodplanning/neighbourhoodplanninginbabergh/lawshall-neighbourhood-plan

Several issues in the 11 questions related to the discrepancies between the Proposals map and Character Assessment maps that need to be adjusted. A key point also pertained to the Boundaries of the "clusters" that should not to be confused with BAUBs. Policy CS11 should not apply.

Agreed that only the Team's answer to Question 8 which dealt with this delicate topic needed to go to the PC for verification. Andy to present this at the PC meeting tomorrow (9th May). Pending the response our answers will be forwarded by Ian to Paul a.s.a.p.

It will then be up to Babergh to answer questions 10 and 11 which deal with the SEA report and EU policy.

4. THE FINAL NP STEPS TO REFERENDUM

- Paul Bryant outlined the context.

The examiner Anne Skipper started the process after Easter.

Once completed, Paul will take back the answers to the questions to the examiner. More questions *may* follow or the Examiner will send us her draft report, again via Paul. At this point it is confidential and only for fact checking. Turnaround for this process is 1 week. Responses to go back through Paul and Examiner will then issue the Final Report. This will be published on the Lawshall Neighbour Plan page of Babergh website. (Link above)

Any recommended amendments to be made through tracked changes and returned to Babergh for final approval.

Then the Referendum date agreed, likely to be delayed 'til September, this is run by and financed by Babergh.

Final NP draft can now be printed.

28 days prior to date the information is published with a decision statement.

1 week before there will be a notice of poll which will take place in Lawshall Village Hall.

Count takes place the following day, the NP can send representatives to witness this.

Results are declared (50% + 1} is minimum needed for a 'YES' vote))

Results go to Full council and plan is adopted.

5. Completions

- **AOB:** There were none.
- **Date of next PC meeting 13/06/17 / Date of next NPT meeting – TBA**
- **Meeting closed at 21.25hrs**