

**Minutes of the 9th Meeting of the Lawshall Neighbourhood Plan Team
Village Hall , 06/09/16, 7.30pm**

In attendance:

NPT members (first-tier): Ric Edelman (Chair) Karen Wilcox, John Kent, Bryan Adams, Cathy Acheson, David Page, Debbie Thomas, Claire Osborne, Andrew Irish, Laura Williams, Tom and Laura McClelland

1. Preliminaries

- **Apologies:**, Emily-Rose Debenham
- **Welcome/Thanks:** Emily-Rose Debenham has taken the place of Amber Brouder on the team, Ric has written to Amber to thank her for her work and she has sent her best wishes to the team.
- **Declaration of Interests:** None
- **Minutes of last meeting:** Agreed as an accurate account and signed by Chair.

Matters arising:

- A thankyou sent to Strategic Planner Bill Newman, Local Plan author who is happy to meet with us again and to keep in touch.
- All declaration of Interests now completed and available in the dropbox files.
Action: Karen to notify Clerk of Parish Council that these are available if requested.

2. Progress Updates:

Funding:

- Debbie updated that Lottery Funding is being sought for Phase 4. Her and David working on a project application. Stipulations are that this will be money to spend in January and will be final moneys.

Treasurer:

- David reported that we currently have £4882.11 in the account. Healthy position for work with Ian Poole

Special Features:

- Character Assessment work – maps outstanding but in hand

Infrastructure:

- Main issue is the parking for the school. A meeting is to be arranged before the end of September to discuss with all parties concerned. One solution would be to buy land for hard parking opposite the Swan.
- The shop is a community asset but is a privately owned building and remains closed. Discussion that a village shop is a priority and should be included in the plan.

Publicity:

- September poster updates have been sent out by Laura.

3. Neighbourhood Plan:

1. Delivery Schedule – Tom updated and shared with team
2. Framework to go to PC by Sunday for circulation amongst members.
3. Vision – Draft version written out of the brainstorming of SRU3, circulated and discussed. Small working group to finalise this – Weds 14th 7.30pm at Swan
4. Policies – List of possible policies supplied by Ian Poole. Circulated and discussed by members.

5. Framework – Ric shared draft for discussion.
6. Strong feeling that the number of volunteer hours should be included.
Action: Team to send their estimations to Karen. Hours to be included on the timeline.

4. Completions

- 3rd Village Consultation to view and comment on Draft plan Sunday 30th October, Village Hall 11am – 5pm. This will launch the 6 week community consultation period.

AOB:

- Team Availability discussed.
- Template for the section summaries that team members are working on for the Draft Plan to be circulated by Ric (this template has now been approved by Ian)

5. Meeting Dates:

- **Doodle Poll for First week in October meeting**
- **30th October 11 am -5 pm : 3rd Village Consultation = DRAFT PLAN VIEWING**
Please keep date free to help if at all possible!

Meeting Closed at 2105