

LAWSHALL PARISH COUNCIL AGENDA

Date of meeting: Tuesday 10th October 2023
Time: 7:30pm
Venue: Lawshall Village Hall
Clerk: lawshallpcclerk@outlook.com

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

The meeting is open to members of the public to attend in person. Members of the public not wishing to attend in person may submit written representations on issues to be covered in the agenda or items in general which will be noted for further consideration.

1. APOLOGIES

To receive and consent to apologies for absence.

2. DECLARATION OF BUSINESS INTERESTS/CONFLICT OF INTEREST

To give Councillors the opportunity to declare any new business interest or potential conflict of interest arising from the agenda for the meeting.

3. MINUTES OF THE PREVIOUS MEETING

To confirm the minutes of the meeting held on Tuesday 12th September 2023 are a correct record. Draft minutes detailed on the website and emailed to Councillors.

4. MATTERS ARISING

To receive progress of actions from last meeting and consider any matters arising from previous meetings not covered elsewhere in the agenda.

- **Overgrown hedge near walkway to playground.**
Work scheduled for 16/10/23.
- **Bus shelter renovations.**
- **Councillor emails.**
- **Use of bank accounts.**
- **Free trees to provide shade for playground.**
Babergh Mid Suffolk Biodiversity Project

5. REPORTS

- To receive a report from Richard Kemp, County Councillor, circulated prior to the meeting.
- To receive a report from Michael Holt and/or Stephen Plumb, District Councillors, circulated prior to the meeting.

6. UPDATES AND CORRESPONDENCE

- **Neighbourhood Plan Update.**
- **Actions from SALC Internal Audit.**

Review and Adoption of Lawshall Parish Council Standing Orders 2023

- **Burial Ground and Playground additional grass cut in November if needed.**
- **Attendance at SALC Conference.**
- **Path around the park and Walcher's Meadow.**
- **School Parking.**

7. FINANCE

To receive a finance report, consider grant requests and authorise payments.

- Business account: £19,093.67
- Community account: £28.85
- Insurance renewed with Zurich (approved at September meeting): £490.44 paid
- Purchase of Hay bob proposal
- Chairperson Leadership Training
- Funding request for church repairs

INVOICES TO BE PAID

- Clerk expenses for approved purchases of external hard drive, emergency vehicle access/ no parking sign and bus shelter noticeboard for posters: £117.86
- Clerk salary for the month of September: £554.19
- Annual cost for Microsoft 365 Subscription paid by MA: £113.76 (From September 2022 to August 2023). Rise from £9.48 to £10.32 per month from September 2023 including VAT.
- Community Action Suffolk Web Hosting: £60
- SALC Payroll Services: £18
- PKF Littlejohn for External Audit: £252
- Evan Markell for grass cutting: £135
- Steve Dyer Land based Services for cut of Walcher's Meadow, Lawshall Green and Hanningfields Green: £165

8. PLANNING

To consider planning applications and appeals.

DC/23/00574 Refusal of Planning Permission. Proposal: Change of use of land from Agricultural to recreational and siting of 7No caravans and 1No holiday lodge (retention of). Location: Meadow On Melford Road And Land Adjacent Lambs Lane, Melford Road, Lawshall, Bury St Edmunds, Suffolk, IP29 4PX

DC/22/06309 Planning Permission. Anglian Water Services Bury To Colchester Pipeline.

DC/23/02119 Planning Permission. **DC/23/02120** Listed Building Consent. Proposal: Removal of existing chimney with associated external repairs and internal alterations to the attic storey space to west range. Location: Barfords, Donkey Lane, Lawshall, Bury St Edmunds Suffolk IP29 4QU.

9. PUBLIC FORUM AND MATTERS FOR CONSIDERATION AT THE NEXT MEETING

- To receive comments or questions and matters of concern from Councillors.
- To receive comments or questions and matters of concern from members of the public either in person, email or writing.

10. CLOSE OF MEETING