

LAWSHALL PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 12TH JUNE 2018
AT THE VILLAGE HALL COMMENCING AT 7.30PM

PRESENT: Cllrs. A. Irish, D.C. Griggs, D. Page, T. Elmer, R. Debenham. Mrs D. Griggs (Clerk)
14 Members of the public.

10 APOLOGIES: Cllr. Mrs L. Williams, Cllr. R.Kemp, Dcllr. J. Long.

11: ELECTION OF CHAIRMAN:

Cllr. D.C. Griggs nominated Cllr. A. Irish as Chairman, seconded by Cllr. Cllr. R. Elmer, all in favour.

12: ELECTION OF VICE CHAIRMAN:

Cllr. A. Irish nominated Cllr. T. Elmer as Vice Chairman, seconded by Cllr. D.C. Griggs, all in favour.

13: DECLARATIONS OF ACCEPTANCE OF OFFICE SIGNED BY THE CHAIRMAN, VICE CHAIRMAN & CLERK.
The Clerk will inform Babergh D.C. of the new Chairman and Vice Chairman.

14: TO RECEIVE COUNCILLOR'S DECLARATIONS OF INTEREST IN ANY ITEM ON THE AGENDA.

Cllr. R. Debenham declared an interest in DC/17/05458 and DC/18/02189 and took no part in the discussions.

15: MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 8TH MAY 2018

The Minutes were agreed and signed.

16: REPORTS: Cllr. R. Kemp's report was circulated to Councillors.

Dcllr. J. Long no report this month.

CRIME REPORT as per the Police website April 2018:

2 Identical crimes reported as follows:

On or near Lambs Lane and on or near Bury Road: including theft from a vehicle or of a vehicle or interference with a vehicle. Investigation complete. No suspect identified.

17: MATTERS ARISING:

S106 Recreational funds: Re: proposal for funds for improving playground equipment:

Email received from Nick Elliott (BDC) on 8/6/18 stating that funds could be made available but they require a survey to be undertaken to get approval from residents. BDC also require 3 quotations for the necessary improvements.

The Clerk will carry out research for quotations. If no survey is undertaken BDC will not pay out any funds. The Clerk will place details of the survey in the July magazine, asking residents to return to the Clerk with their answer.

Note: The members of the public attending this meeting were asked for their views on this subject and all agreed with the Councillors to this proposal for funds. (=22)

General Data Protection Regulations: Privacy Notice for the Parish Council. This was discussed and approved by the Councillors. Signed copy by Councillors to be retained by the Clerk and copy without signatures to be placed on the P.C. website.

Walcher's meadow: The work to replace old gate with a new one has been started and will be completed a.s.a.p.

Note: Confirmation from S.C.C. Cllr. R. Kemp has awarded the Parish Council £300 from his Locality Budget to help finance this project. The P.C. would like to thank Cllr. Kemp for this funding.

Trees: The dead tree/s will be replaced in October.

Letter from resident: Regarding tractor activities in Lambs Lane: the Clerk will send a letter stating that this matter has been dealt with.

Litter Picking: The P.C. would like to thank Mrs Paula Harber for organising the litter pickers for many years. Mr John Payne has very kindly offered to be organiser for the future.

Internal audit: Thanks to Mr J. Parker for carrying out in Internal audit.

Casual Vacancy: The Clerk will advertise this in the July magazine.

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18: FINANCE:

The following invoices were passed for payment:

Clerk's Salary & Expenses: £351.42

R. Debenham: £240.00 (cutting grass in Walcher's meadow: 20/4; 4/5; 11/5; 26/5; & 8/6/18)

E. Markell: £115.00 (cutting grass in Playground 4/6 and Burial Ground 7/6/2018).

J.Parker: £120.00 (Internal audit).

The following balances were reported:

Community account: £26.55

Business account: £6900.87.

Cllr. A. Irish proposed that £840.00 is transferred from the Business account to the Community account, seconded by Cllr. T. Elmer, all in favour.

New cheque signatory required: Cllr. D. Page is willing to be cheque signatory. The Clerk will obtain the necessary Mandate Forms to complete.

Accounts for the year ending 31 March 2018: We have new auditors this year, and PKF Littlejohn are the auditors for this accounting year. The Clerk was informed that as the P.C's Annual Income and Expenditure did not exceed £25,000 and we are classed as Small Authorities, we can sign the Certificate of Exemption (this has been signed and returned to PKF Littlejohn as requested). All the relevant forms for the annual audit will be placed on the website.

19: PLANNING:

Application No. DC/17/05458: land between Bayleaf House & Meadow Croft, Lambs Lane: erection of 1 dwelling with cartlodge and new vehicular access: **Re-consultation including Drainage & Flooding information; Landscape & Visual Assessment:** Cllr. Debenham had declared an interest and left the meeting. The Councillors discussed this application and there were no objections. Residents present at the meeting requested that their comments are to be sent to Babergh D.C. along with Cllrs decision.

Application No. DC/18/02189: Land at Coopers Farm, Melford Road. Accessed from Hartest Lane, Melford Road: application for prior notification of agricultural development –proposed building, under Schedule2, Part 6, of the Town & Country Planning General Permitted Development Order 2015: Cllr. Debenham had declared an interest and left the meeting. The Councillors discussed this application and there were no objections.

Ref. above application: Notice received dated 11th June 2018: stating that formal approval of the details of proposed development is not required.

Application No. DC/18/01772: Melford House, Melford Road: erection of 2 storey side extension to dwelling, additional dormer windows in annexe. Change of use for land for the keeping of horses and erection of stable block. Creation of ménage. The councillors discussed this application. No objections to erection of extension. The Councillors requested that a restriction is put in place on floodlight only to be in use between 8am and 8pm. Also Highways to look at access.

Application No. DC/18/01758: barn to the south of The Willows, Bury Road: change of use and conversion of barn to dwelling house Class C3. Improvements to access and installation of air source heat pump. The Councillors discussed this application and there were no objections.

Application No. DC/18/02415: West Farm Bungalow, Golden Lane: erection of single storey side extension. The Councillors discussed this application and there were no objections.

Application No. DC/18/02099: Outline Planning Permission (Access to be considered): Land west of the Willows, Bury Road: erection of 15 dwellings (including 5 affordables) with associated parking, drainage and new vehicular access. This application was discussed and is not supported, Councillors unanimously object as it does not concur with the Neighbourhood Plan. Details are on file.

Planning Permission granted for the following:

Application No. DC/17/06174: Harrow Green site, Harrow Green: erection of up to 5 dwellings.

Application No. DC/18/01943: 7 Lambs Lane: demolition of existing single storey rear extension and erection of two storey and single storey rear extension and internal alterations.

Application No. DC/17/06274: Willows Residential Home, Bury Road, Hybrid application: full application for extensions to the existing care home to create an additional 15 rooms. Outline planning application (access to be considered). Erection of up to three dwellings and vehicular access.

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PLANNING PERMISSION GRANTED Cont....

Application No. DC/18/01763: Hurdles Barn, Melford Road: erection of two storey side and rear extension and raising of roof pitch.

Application No. DC/18/01358: Mendip, Bury Road: erection of two storey rear extension and insertion of rear dormer, erection of front porch and 2 front dormers (following demolition of existing single storey rear extension.)

20: CORRESPONDENCE:

Email received from Jamie Clark, Head of the Public Sector Mapping Agreement Secretarial: re: Free access to aerial photography data. This was discussed and it was decided to be involved. This was proposed by Cllr. A. Irish, seconded by Cllr. D.C. Griggs, all in favour. The Clerk will contact Mr Clark.

21: ANY OTHER BUSINESS:

War Memorial Clock: This is in need of repair. It was proposed by Cllr. A. Irish, seconded by Cllr. T. Elmer, all in favour that the P.C. would pay for the repairs.

Village Shop: This has been sold. No other information available at present.

Speeding on Bury Road: This is occurring along this road especially in the mornings; eg: school runs, going to work, collecting from school in the afternoons, and coming home from work. It is happening every day and it is dangerous to walk along this road at these times. The Clerk will contact the Chief Constable on this matter.

VAS sign: The Clerk will obtain quotations to purchase the second VAS sign. (Approved by Cllr. R. Kemp for Lawshall to have 2 signs. (Recorded in Minutes dated 8th August, 2017 in Matters Arising Item 4.)

Parking at All Saints School: The Chairman reported that the latest information available on this matter is that the path is to be made in summer.

Next meeting: Because of holiday commitments this has been brought forward to; Tuesday 3rd July 2018 at 7.30pm at the Village Hall.

There being no further business the meeting closed at 9.10pm.

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Chairman

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Date