

**LAWSHALL PARISH COUNCIL**  
**MINUTES OF THE MEETING HELD ON 14<sup>th</sup> JUNE 2016**  
**AT THE VILLAGE HALL COMMENCING AT 7.30PM**

**PRESENT:** Cllrs. J. Kydd, D.C. Griggs, T. Elmer, A. Irish, Dcllr. J. Long, Cllr. R. Kemp, Mrs D. Griggs (Clerk)  
6 Members of the public.

**13 APOLOGIES:** Cllrs. Mrs L. Williams, R. Debenham, J. Sasikaran.

**14 TO RECEIVE COUNCILLOR'S DECLARATIONS OF INTEREST IN ANY ITEM ON THE AGENDA.**

Cllr. D.C. Griggs declared an interest in Finance, Clerk's Salary.

**15 MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 10<sup>TH</sup> MAY 2016.**

The Minutes were agreed and signed.

**16 REPORTS:**

**Crime Report:** 1 House burglary reported for Lawshall, no details available.

**Dcllr. J. Long:** Ms Charlie Adan (C.E.O. Babergh & Mid Suffolk D.C.) is leaving. A new interim C.E.O. will be chosen.

**Cllr. R.Kemp:** This has been circulated to Councillors.

**17 MATTERS ARISING:**

**S106 Funds:** The Clerk has been informed by Babergh D.C. that these funds should be paid into the P.C. Bank on 20<sup>th</sup> June 2016.

**Walcher's meadow project:** The new notice board has been erected. Re: erection of notice board, the Councillors agreed by email for the Clerk to accept Mr E. Markell's quotation (under £100), to carry out this work. Furniture was delivered on the 13<sup>th</sup> June, 2016. The trees order is on hold and will be dealt with in the autumn.

**Insurance:** The new swing has been added to the P.C. insurance. The Clerk will contact Community Action Suffolk (Insurers) to get the notice board and furniture added on to the P.C. insurance.

**New Rules & Regulations for Playground:** The Clerk will carry out some research on this item. Meanwhile the original Rules & Regulations will be placed in the notice board.

**Quotation from Brega & Co £1100:** for paths from playground gate to road gate & path to join up to The Glebe. This was discussed and the Councillors decided not to accept this quotation as it was not included in the original request for S106 funds.

**New path in playground:** It was reported that this path is not settling very well and some back-filling is required. The Clerk will contact Bill Brega asking him to make an appointment to meet Councillors to discuss these problems.

**Grass cutting in Walcher's meadow:** With the new path now in place it is difficult for the tractor mower to cut right up to the path. A suggestion was made to ask Mr E. Markell to quote for cutting alongside each side of the path with a ride-on mower. The Clerk will contact Mr Markell to ask him to provide a quotation.

**Quotation from R.E.J.B. & Co £1999.00 plus VAT:** for erection of barriers near the recently erected new swing. The Councillors decided not to accept this quotation. In future the P.C. are considering extending the playground fence to include this new piece of equipment.

**NHP update:** Cllr. A. Irish reported that the Village Walk was very successful. The report is available to view on the P.C. website. An Action meeting took place on the 8<sup>th</sup> June to decide on the next stage of development of the plan. The questionnaire results are available to view on the P.C. website. On the 16<sup>th</sup> July there will be an Open Consultation meeting at the Village Hall. Cont....

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### 18 FINANCE:

The Clerk had to make some adjustments/additions to the Agenda, as some items were received after agenda had been prepared. Cllr. J. Kydd proposed to include the following for payment, seconded by Cllr. T. Elmer, all in favour.

Mr. R. Debenham: £96.00 (cutting Walcher's meadow x 2 ( June):

Mr E. Markell: £100.00 (cutting playground grass & Burial Ground grass (June):

Clerk's Salary & Expenses: £316.47

HMRC: £7.20 (Clerk's P.A.Y.E.)

#### **Invoices as per agenda:**

Mr R. Debenham: £48.00 (Cutting Walcher's meadow grass x 1 (May)

R.E.J.B. & Co: £156.00 (Inspection of new play equipment)

Neighbourhood Plan: £325.47 VAT reclaimed by P.C. on behalf of NHP.

**VAT reclaimed for P.C. & NHP £944.89 paid into Business Account on 25/5/2016.**

#### **Current Balances reported:**

Community account: £389.19 - £374.56 cheque not presented = £14.63 available.

Business account: £5697.27

Cllr. J. Kydd proposed that £1050.00 is transferred from the Business Account into the Current Account, seconded by Cllr. T. Elmer, all in favour.

#### **S106 Payments:**

Playdale: £4600.80 as per statement. (new swing)

Brege & Co: £5400.00 (new path).

TDP: £2668.80 (furniture).

Fitzpatrick & Woolmer: £1374.00 (notice board).

Cllr. J. Kydd proposed that £14043.60 is transferred from the Business Account into the Current Account when the S106 funds are received from Babergh D.C, seconded by Cllr. T. Elmer, all in favour.

**Financial Regulations:** a copy of these had been circulated to all Councillors for their approval. Cllr. J. Kydd proposed that these regulations were adopted and were signed by the Chairman and Vice Chairman, and seconded by Cllr. A. Irish, all in favour.

**Clerk's Salary:** New hourly rates from NALC for part-time Clerks: Cllr. D.C. Griggs had declared an interest and left the meeting. The Councillors discussed this and decided to award the Clerk with this rise. Hourly rate as from 1<sup>st</sup> April, 2016 is £11.660. This can be backdated to 1<sup>st</sup> April, 2016. This was proposed by Cllr. T. Elmer, seconded by Cllr. J. Kydd, all in favour. Cllr. D.C. Griggs re-joined the meeting.

### 19 PLANNING: Dcllr. J. Long left the meeting:

**Application No. B/16/289 (UPDATED): Audley End Farm, Melford Road:** erection of an agricultural building. The plans were discussed and the Councillors decided there were no objections to plans providing the building was used for agricultural purposes only.

**Application No. B/16/00339 (ORIGINAL): Audley End Farm, Melford Road:** erection of a wall with the insertion of a window and double timber doors to existing outbuilding (following demolition of existing wall; and stable door. The plans were discussed and there were no objections.

**Application No. B/15/01534: Petlau Cottage, Harrow Green:** erection of single storey rear extension and insertion of roof light in existing roof on north west elevation. 5 No objections 1 objection. Therefore this application is supported with no objections.

**Application No. B/16/00647: Ambleside, Bury Road:** conversion of garage into additional living accommodation, erection of front porch and chimney stack to side elevation. The plans were discussed and there were no objections.

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### PLANNING Cont...

#### Planning Permission granted for the following:

**Application No. B/16/00287/FHA/NLW: Elm House, Bury Road:** erection of wrought iron gate.

**Application No. B/16/00480/FHA/NLW: Acers, Bury Road:** erection of single storey front and rear extensions. Erection of two storey front extension and erection of detached double garage. Render existing brickwork.

**Planning Committee for any applications received:** This will allow the Clerk to return any applications, especially those received in between monthly meetings, in the allotted time to BDC. Committee as follows: Cllrs. J. Kydd (Chairman), D.C. Griggs (Vice Chairman), T. Elmer, A. Irish, R. Debenham. This was proposed by Cllr. J. Kydd, seconded by Cllr. A. Irish, all in favour.

**20 CORRESPONDENCE:** Centenary Fields (British Legion) re |: protecting available green spaces across the Country.

### **21 ANY OTHER BUSINESS:**

Cllr. J. Kydd offered thanks to Mrs Wendy Harris and Mr Ian Carrington for providing the Tea Party to celebrate the Queen's 90<sup>th</sup> birthday. The afternoon and evening events were quite well supported.

**30mph repeater sign:** This sign near to The Foundry has been damaged. The Clerk will report this to S.C.C.

**Lambs Lane sign:** This sign is damaged. The Clerk will report this to Babergh D.C.

**Road edges from A134 into Lawshall village:** The road is breaking up on both sides here. The Clerk will report this to S.C.C.

**Re: Lambs Lane verge:** It was reported recently reported to S.C.C. that this verge was in danger of collapse. S.C.C. have erected some marker posts here. This area was inspected by S.C.C. recently and they state that the marker posts are keeping traffic away from the verge. It was reported again at this meeting that this verge is gradually getting worse. **Note: Cllr. R. Kemp is going to deal with this matter.**

**Next meeting: Tuesday 12<sup>th</sup> July, 2016 at 7.30pm**

There being no further business the meeting closed at 9.25pm.

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Chairman

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Date