

**LAWSHALL PARISH COUNCIL  
MINUTES OF THE ANNUAL GENERAL  
MEETING HELD ON 10<sup>th</sup> MAY 2016  
AT THE VILLAGE HALL COMMENCING AT 7.55PM**

**PRESENT:** Cllr. J. Kydd, T. Elmer, D.C. Griggs, Mrs L. Williams, R. Debenham, A. Irish  
Dcrr. J. Long, Ccrr. R. Kemp, Mrs D. Griggs (Clerk). 13 Members of the public.

**1 APOLOGIES:** Cllr. J. Sasikaran, PCSO Laura Mansell.

**2 ELECTION OF CHAIRMAN:** Cllr. D.C. Griggs nominated and proposed Cllr.J. Kydd as Chairman, seconded by Cllr. A. Irish, all in favour.

**3 ELECTION OF VICE CHAIRMAN:** Cllr. J. Kydd nominated and proposed Cllr. D.C. Griggs as Vice Chairman, seconded by Cllr.T. Elmer, all in favour.

**4 THE DECLARATIONS OF OFFICE WERE SIGNED BY THE CHAIRMAN, VICE CHAIRMAN AND CLERK.**

**5 TO RECEIVE COUNCILLOR'S DECLARATIONS OF INTEREST IN ANY ITEM ON THE AGENDA. None.**

**6 MINUTES OF THE LAST MEETING HELD ON 12<sup>th</sup> April 2016.**

The Minutes were agreed and signed.

**7 REPORTS:**

Ccrr. R. Kemp report has been circulated to Councillors.

Dcrr. J. Long report has been circulated to Councillors

**8 MATTERS ARISING:**

**Babergh D.C.** Confirmation received that the Glebe Mini Market has been registered as a Community Asset.

**S.C.C.** acknowledgement received re: potholes reported.

**Neighbourhood Plan update:** Cllr. A. Irish reported that the Community Engagement Strategy has been completed. A copy was sent to all Councillors for perusal. Cllr. J. Kydd proposed a Resolution that the Community Engagement Strategy was approved and adopted, seconded by Cllr. T. Elmer, all in favour.

**Play equipment:** The new swing is in place. The P.C. has been advised that it is too late to plant the trees so this will take place in the autumn. The circuit path is well under way and will be completed a.s.a.p. The work has been delayed because of the inclement weather. The benches, picnic table and notice board will be put in place shortly.

**Note: The new swing has been inspected and has passed inspection.**

**9 FINANCE:**

Cllr. J. Kydd proposed that the following invoices received after the agenda had been prepared are included for payment: Mr J. Parker (audit) £120.00; Community Action Suffolk (new swing on insurance) £9.52; Mr E. Markell (cutting Burial Ground grass) £75.00.

Invoices passed for payment:

Clerk's Salary & Expenses: £307.33

Lawshall Village Hall: £36.00 (NHP 1/4/16 meeting. (P.C. agreed to pay for hire of hall (Minutes 12/4/16, Item 6).

Cont...

LAWSHALL PARISH COUNCIL

FINANCE Cont...

Mr J. Parker: £120.00 (audit)

Community Action Suffolk: £9.52 (new swing added to insurance)

Mr E. Markell: £75.00 (cutting Burial Ground grass)

Current Balances reported:

Community account: £15.04

Business account: £5697.27 (this includes 1<sup>st</sup> payment of Precept £3812.00 + Grant £119.33 = £3931.33 paid into Business account on 8/4/2016)

Cllr. J.Kydd proposed that £922.00 is transferred from the Business account into the Community account, seconded by Cllr. T. Elmer, all in favour.

Internal Audit: Mr J. Parker has completed the audit for the P.C. accounts including the Neighbourhood Plan account. All is in order. The accounts will now be sent to BDO LLP for the external audit.

10 PLANNING:

Application No. B/16/00480: Acers, Harrow Green: erection of single storey front and rear extensions.

Erection of two storey front extension and erection of detached double garage. The application was discussed and there were 2 objections, 5 no objections. Majority vote no objections.

UPDATED Application No. B16/00289: Audley End Farm: erection of an agricultural building. Updated application received with both land owners recorded.

UPDATED Application No. B/16/00339: Audley End Farm: erection of a wall with the insertion of a window and double timber doors to existing outbuilding (following demolition of existing wall and stable door.)

Updated application received with both land owners recorded.

Planning Permission granted for the following:

Application No. B/16/00113/FHA/LW: Crossways, Lambs Lane: erection of single storey detached garage and annexe (following demolition of existing garage/workshop).

Application No. B/16/00040/FHA/LW: Moat House, Golden Lane: erection of single storey side extension and alterations to existing annexe.

11 CORRESPONDENCE:

Suffolk Constabulary: Suffolk Neighbourhood Watch Scheme (SNWA) will now take on the responsibility of maintaining a database of Neighbourhood Watch Schemes.

12 ANY OTHER BUSINESS:

Mobile Mast on All Saints Church: The P.C. will support any further developments on this matter.

Bonfires: The Clerk has received a complaint from a resident regarding this. The Clerk will place a note in the magazine asking residents to be considerate to neighbours of the time of day and wind direction when lighting bonfires.

Lambs Lane verge: It was reported that although marker posts have been put in place, this verge is in danger of collapsing. The Clerk will inform S.C.C.

A.E.D. The Junior Pads required are on order.

Party: A party has been organised at the Village Hall on 12<sup>th</sup> June to celebrate the Queen's 90<sup>th</sup> birthday.

Next meeting: Tuesday 14<sup>th</sup> June 2016 at 7.30pm.

There being no further business the meeting closed at 8.55pm.

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Chairman

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Date