

## MINUTES OF LAWSHALL PARISH COUNCIL

**Date of meeting:** Tuesday 9<sup>th</sup> January 2024  
**Time:** 7:30 p.m.  
**Venue:** Village Hall  
**Clerk:** lawshallpcclerk@outlook.com

<b>PRESENT:</b>	<b>ACTION</b>
Karen Whordley (Chair), Nigel Hughes, Mark Anson, Andy Irish, Catherine Baynton, Louisa Mower, Community Police Officer Steven Coughlan 6 members of the public	
<b>1. APOLOGIES</b>	
Noted and accepted from Richard Kemp, Michael Holt, Stephen Plumb	
<b>2. DECLARATION OF BUSINESS INTERESTS/CONFLICT OF INTEREST</b>	
To give Councillors the opportunity to declare any new business interest or potential conflict of interest arising from the agenda for the meeting.  MA- Item 3 Co-option of New Councillor KW- Item 4 Planning Application <b>DC/23/05861</b> Councillors declared interests and did not participate in these agenda items.	
<b>3. MINUTES OF THE PREVIOUS MEETINGS</b>	
Held on Monday 11 <sup>th</sup> December 2023 (minutes as detailed on the website and emailed to Councillors) approved and signed by KW.	
<b>4. CO-OPTION OF NEW COUNCILLOR</b>	
To consider any nomination/s for the co-option of a Councillor.  KW proposed the co-option of Juliet Frost, who shared her reasons for wishing to become a Councillor. CB Seconded.	
<b>5. MATTERS ARISING</b>	
To receive progress of actions from last meeting and consider any matters arising from previous meetings not covered elsewhere in the agenda. <ul style="list-style-type: none"><li>• <b>Walcher’s Meadow drainage work to prevent water run off onto Shepherds Drive.</b> Council considered £3400 quote received from Robert Davis to replicate existing French drain. MA to seek additional quotes for the works.</li><li>• <b>Building site behind the Churchill Close bus shelter.</b> NH has requested further information regarding this.</li><li>• <b>ANPR camera request.</b> KW welcomed CPO Steven Coughlan who is proactive in the area. He has also been helping with issues such as speeding in December and January. A community speed watch was suggested. SC to explore the use of the Hawstead camera.</li></ul>	<p style="text-align: right;"><b>MA</b></p> <p style="text-align: right;"><b>SC LM</b></p>

<p><b>6. REPORTS</b></p> <ul style="list-style-type: none"> <li>County Councillor, Richard Kemp circulated to Councillors. Shared by KW.</li> <li>From District Councillors, Michael Holt and Stephen Plumb circulated to Councillors. Shared by KW.</li> </ul>	
<p><b>7. UPDATES AND CORRESPONDENCE</b></p> <ul style="list-style-type: none"> <li><b>Neighbourhood Plan Update.</b> NH explained that this is still with the examiner and is in good order. No referendum is needed. Future planning applications will need to be considered according to Lawshall's Neighbourhood Plan.</li> <li><b>Goods Vehicle Operators Licenses.</b> Residents have raised concerns about an increase in lorry traffic, especially in Golden Lane. Lawshall Parish Council are not permitted to make objections directly. However, the following four-point plan agreed with Whepstead has been suggested by Suffolk Highways to attempt to alleviate the issues: To reduce the number of lorries permitted. To limit the time these would be allowed on the road to access the farm. To set as a condition of permission, that the applicant would have to fund improvements to the road in question (fully constructed passing places, verge hardening where needed, additional warning signs etc). To restrict the flow of traffic to one route only. NH. MA explained it is no longer possible to create Quiet Lanes.</li> </ul>	
<p><b>7. FINANCE</b></p> <p>To receive a finance report, consider grant requests and authorise payments.</p> <ul style="list-style-type: none"> <li><b>Business account:</b> £27,479.15</li> <li><b>Community account:</b> £445.06 Waiting for £69.60 refund from SALC for the 2022/2023 Internal Audit.</li> <li><b>Turtle Dove Conservation Project.</b> Locality Grant: £380 is included in the Community Account balance. This can be used until April 2025 to pay who completes the work. NH</li> <li><b>Budget 2024-2025.</b> Councillors to consider this. Revisit. LM to add to March agenda. KW proposed £200 be budgeted for training.</li> <li><b>Precept- £9658 Tax Base.</b> Agreed by Council and signed by KW, JF and LM. LM to return precept requirement to Babergh District Council.</li> </ul> <p><b>INVOICES TO BE PAID</b></p> <ul style="list-style-type: none"> <li>Clerk salary for the month of December and Approved Back Pay from April to November: £901.19</li> <li>Clerk expenses Thank you flowers and mandate postage: £58.55.</li> </ul>	<p><b>LM All Council</b></p> <p><b>LM</b></p> <p><b>LM KW</b></p>

<ul style="list-style-type: none"> <li>• Employer National Insurance: £19.76 Direct debit to be set up for the Council to pay this.</li> </ul> <p>AI proposed £925 be transferred from the Business to the Community account. Seconded by KW.</p>	
<p><b>8. PLANNING</b> To consider planning applications and appeals.</p> <p><b>DC/23/04991</b> LISTED BUILDING CONSENT GRANTED. Proposal: Application for Provision of 1 Hour fire protection to separate Coldham Cottage from Our Lady Immaculate &amp; St. Joseph Catholic Church; Addition of kitchen units; and creation of a disabled WC to the Church Rooms. Location: Coldham Cottage, Bury Road, Lawshall, IP29 4PL.</p> <p><b>DC/23/05861</b> APPLICATION FOR AGRICULTURAL DETERMINATION. Proposal: Application to determine if Prior Approval is required for a Proposed Erection, Extension or Alteration of a building for Agricultural or Forestry Use. Town and Country Planning (General Permitted Development) (England) Order 2015 as amended Schedule 2, Part 6 - Erection of agricultural building for storage of hay and straw. Location: Land Off, Melford Road, Lawshall, Suffolk. Comments extension granted to Wednesday 10<sup>th</sup> January 2024. No objections or comments.</p>	
<p><b>9. PUBLIC FORUM AND MATTERS FOR CONSIDERATION AT THE NEXT MEETING</b></p> <ul style="list-style-type: none"> <li>• To receive comments or questions and matters of concern from Councillors.</li> </ul> <p>KW explained that the new committee for Saplings Pre-School has not been in contact regarding the funding offered to them.</p> <p>CB asked if SC could help with people parking dangerously outside the school. He agreed to help educate drivers and pedestrians.</p> <p>To receive comments or questions and matters of concern from members of the public either in person, email or writing.</p> <p>SC offered advice regarding local crime prevention and shared contact details for the local policing team as requested by Elizabeth Clarke. LM to add these to Round and About.</p> <p>Lawshall Row is overgrown. AI. LM to obtain quotes.</p> <p>Wendy Harris explained that the church is open again, but the office is waiting to hear if the clock repair can take place as yet.</p>	<p><b>LM</b></p> <p><b>LM</b></p>
<p><b>10. CLOSE OF MEETING</b></p> <p>8.34 p.m.</p>	
<p><b>DATE OF NEXT MEETING:</b></p> <p>Tuesday 13<sup>th</sup> February 2024 7.30 p.m. Lawshall Village Hall</p>	

