MINUTES OF LAWSHALL PARISH COUNCIL

Date of meeting: Monday 11th December 2023

Time: 7:30 p.m. Venue: Village Hall

Clerk: lawshallpcclerk@outlook.com

	PRESENT:	ACTION
	Karen Whordley (Chair), Nigel Hughes, Mark Anson, Andy Irish, Louisa Mower, Michael Holt, Stephen Plumb	
	11 members of the public	
1.	APOLOGIES	
	Noted and accepted from Catherine Baynton, Richard Kemp	
2.	DECLARATION OF BUSINESS INTERESTS/CONFLICT OF INTEREST	
	To give Councillors the opportunity to declare any new business interest or potential conflict of interest arising from the agenda for the meeting.	
	None	
3.	MINUTES OF THE PREVIOUS MEETINGS	
	Held on Tuesday 14 th November 2023 (minutes as detailed on the website and emailed to Councillors) approved and signed by KW.	
4.	MATTERS ARISING To receive progress of actions from last meeting and consider any matters arising from previous meetings not covered elsewhere in the agenda.	
	• Saplings Pre-school Funding request. Community Action Suffolk and Bryony Thorp shared aims and plans for the pre-school and toddler group along with their funding proposal. Councillors asked questions concerning these. KW proposed an initial £300 donation towards staff training to help the Pre-school be ready to open in February. Seconded by MA. Council also invited them to make a future request. BT to provide bank details to LM and KW.	LM KW
	 Walcher's Meadow drainage work to prevent water run off onto Shepherds Drive. MA explained that extending the existing French drain should help. LM to source quotes. MA is happy to meet with contractors and discuss the work. 	LM MA
	Actions from SALC Internal Audit. Gov.uk domain and Councillor emails. Council decided not to go ahead with these due to costs.	
	• CIL money related to properties built. AI explained that it is unlikely that very much CIL will be received next year as this depends on whether builds go ahead and upon the amount of time they take to construct. NH to find out what is happening with the building site behind the Churchill Close bus shelter.	NH

5. R	EPORTS	
•	County Councillor, Richard Kemp circulated to Councillors. Shared by KW.	
•	From District Councillors, Michael Holt and Stephen Plumb circulated to Councillors.	
6. U	PDATES AND CORRESPONDENCE	
•	Neighbourhood Plan Update. NH explained that Part 1 of The Joint Local Plan has been adopted. The examiner has considered Lawshall Neighbourhood Plan. No referendum is needed and minor changes will be explored over the next few weeks. Thanks to MA for updating the Neighbourhood Plan part of the website. ANPR camera request to help with speeding through the village. LM to contact SC at Suffolk Police to arrange this. Feedback from Community Energy Meeting. NH. Return to this in 2024. Neighbourhood Plan actions will arise. Turtle Dove Conservation Project. NH The Parish Council are looking for help to create a habitat for turtle doves at Lawshall Green and contribute to Suffolk's biodiversity. Council supports the project. LM to add request for volunteers to Round and About. NH to seek locality funding from RK to lower costs. Rob Clarke has provided a quote for preparatory work.	LM LM NH
	Preceive a finance report, consider grant requests and authorise payments. Business account: £30,209.55 Community account: £75.25 Precept To consider projects for 2024/25. Charity donations annual expenditure. Clerk has checked the allowance.	
•	Councillor Casual Vacancies. Council send Jane Sinclair-Smith our warm wishes and thanks for her efforts as a Councillor. LM to email Councillors to arrange tokens of gratitude for SR, CS and JS-S.	LM
•	Babergh Mid-Suffolk annual price increase for litter and dog bin emptying.	
•	Saplings Pre-school Funding request: £300 agreed for staff training as recorded above.	
	INVOICES TO BE PAID	
•	Memorial clock. The church tower is still unsafe. Cumbria Clock Company are waiting for access and are in close contact with the church and Council	

regarding this. KW proposed paying the other half of the invoice: £2508. Seconded by NH.	
 Clerk salary for the month of November: £554.19. Proposed by KW. Seconded by MA. 	
KW proposed £3050 to be transferred from the Business to the Community Account. NH seconded. KW, SR and LM to action.	KW SR LM
8. PLANNING To consider planning applications and appeals.	
DC/23/05668 Proposal: Householder Planning Application. Erection of two storey side and single storey rear extensions and front porch including removal of a chimney. Location: 10 Swanfield, Lawshall, IP29 4QB. Comments by 28 th December 2023. Applicants present. They explained the proposal.	
DC/21/00111 Proposal: Discharge of Conditions for Condition 14 (Wildlife Sensitive Lighting Design Scheme). Location: Land West of Sydena, Lambs Lane, Lawshall, IP29 4PR.	
9. PUBLIC FORUM AND MATTERS FOR CONSIDERATION AT THE NEXT MEETING	
To receive comments or questions and matters of concern from Councillors.	
NH highlighted the Glem Valley Solar petition.	
NH to plant 12 more shrubs on Lawshall Green.	
AI to contact RP to obtain three trees now so that MW can help plant them at the playing field before Christmas.	AI
To receive comments or questions and matters of concern from members of the public either in person, email or writing.	
10. CLOSE OF MEETING	
8.43 p.m.	
DATE OF NEXT MEETING:	
Tuesday 9 th January 2024 7.30 p.m. Lawshall Village Hall	