

MINUTES OF LAWSHALL PARISH COUNCIL

Date of meeting: Tuesday 12th September 2023
Time: 7:30 p.m.
Venue: Village Hall
Clerk: lawshallpcclerk@outlook.com

PRESENT:	ACTION
Karen Whordley (Chair), Sue Ricketts (Vice Chair), Jane Sinclair-Smith, Andy Irish, Nigel Hughes, Mark Anson Richard Kemp Louisa Mower 3 members of the public	
1. APOLOGIES Noted and accepted from Christine Sands, Catherine Baynton, Michael Holt, Stephen Plumb	
2. DECLARATION OF BUSINESS INTERESTS/CONFLICT OF INTEREST To give Councillors the opportunity to declare any new business interest or potential conflict of interest arising from the agenda for the meeting. None	
3. MINUTES OF THE PREVIOUS MEETINGS Held on Tuesday 8 th August 2023 (minutes as detailed on the website and emailed to Councillors) approved and signed by KW.	
4. MATTERS ARISING To receive progress of actions from last meeting and consider any matters arising from previous meetings not covered elsewhere in the agenda.	
<ul style="list-style-type: none"> • Overgrown hedge near walkway to playground. Quotations obtained from RAC Ground Care and Bradnams Tree Services. KW proposed RAC Ground Care who will also remove brambles. Seconded by SR. LM to schedule work. • Telephone Box and Swap Shop. LM to contact volunteer, Kevin Seggie for help to disconnect the light. • ICO registration. Completed. Direct Debit set up- £35 annually. • Condition of the wooden bus shelter, The Street. No responses from Round and About request for help. LM to explain in Round and About and to contact Probation Service to see if they can help. • Purchase of external hard drive, emergency vehicle access/ no parking sign and bus shelter noticeboard for posters. Clerk to claim expenses. 	<p>LM</p> <p>LM</p> <p>LM</p> <p>LM</p>

<ul style="list-style-type: none"> • Councillor emails. LM to add to October agenda. MA to explore. • Website updates. New front page and archives to be constructed by MA with clerk's help. • Use of bank accounts. AI highlighted the need for separating out reserves and for a higher interest account. RK suggested Nationwide. KW to explore further. LM to add to October agenda. 	<p>LM, MA</p> <p>MA, LM</p> <p>KW, LM</p>
<p>5. REPORTS</p> <ul style="list-style-type: none"> • County Councillor, Richard Kemp circulated to Councillors. • From District Councillors, Michael Holt and Stephen Plumb circulated to Councillors. Shared by KW. KW and JS-S to attend the Local Police Forum on 17/10/23 arranged by Michael Holt. LM to add to November agenda. 	<p>LM</p>
<p>6. UPDATES AND CORRESPONDENCE</p> <ul style="list-style-type: none"> • Neighbourhood Plan Update. Shared by NH. Babergh District Council Public Consultation period the 2nd of August until 15th of September. NHP then goes to the examiner who will come back with any adjustments. Everyone has been consulted and responded. Result hoped by November. • Actions from SALC Internal Audit. Review and Adoption of Councillor Code of Conduct and Financial Regulations. KW proposed. Seconded by SR. MA to add to website. • Insurance renewal with Zurich. Long term agreement until 2025. £490.44 to renew. KW and SR to action. • Free trees to provide shade for playground. Babergh Mid Suffolk Biodiversity Project. AI to explore and apply for free additional trees. • Use of The Playground Inspection Company (Babergh Mid Suffolk). Cheaper quote of £70.15 including VAT. Agreed by Councillors through email and scheduled by LM. • Village Hall Silver Birch. Silver Birch is responsibility of the Village Hall Management Committee. LM to contact Bradhams and explain this. 	<p>MA</p> <p>KW, SR</p> <p>AI</p> <p>LM</p>
<p>7. FINANCE To receive a finance report, consider grant requests and authorise payments.</p> <ul style="list-style-type: none"> • Business account: £18,915.67 With Precept received account balance is: £23,603.67. • Community account: £252.03 	

<p>£35.63 left after KW and SR transferred SALC Internal Audit payment. £150 extra needed to be transferred. LM to email and check audit cost.</p> <ul style="list-style-type: none"> • SALC Internal Audit Invoice paid (approved in July minutes): £368.40 • Cumbria Clock Company agreed that half of (£5016.00) invoice be paid due to church damage and inaccessibility: £2,510. Council agreed by email. Part payment agreed on the understanding that Cumbria Clock Company can get into tower within 3 months to assess the clock repairs. Meeting today regarding two estimates received for the church repairs. • Village Hall Management Committee fire door replacement funding request. Council agreed that an external funding source be sought. LM to email and explain. <p>INVOICES TO BE PAID</p> <ul style="list-style-type: none"> • Clerk for the month of August: £554.19. SALC payroll services agreed by email. • Evan Markell for grass cutting: £135. • Babergh Mid Suffolk for Uncontested Election: £152.15 • Zurich Insurance renewal: £490.44 • Steve Dyer Land based Services for Walches Meadow and Lawshall Green work: £525. • £1856.78 to be transferred to Community Account to pay invoices. Proposed by KW. Seconded by AI. 	<p>LM</p> <p>LM</p> <p>KW, SR</p>
<p>8. PLANNING To consider planning applications and appeals.</p> <ul style="list-style-type: none"> • DC/23/00384 Planning Permission Granted. Proposal: Planning Application. Erection of workshop building following demolition and removal of existing buildings. Location: Land at Corner Farm, Lawshall Road, Cockfield, IP30 0JP. • DC/23/03728 Full Planning Application. Proposal: Erection of 1No dwelling. Location: Fox Cottage, Hanningfield Green, Lawshall, IP29 4QD. Extension requested to comments by 14th September 2023. Objection. • DC/23/03108 Proposal: Discharge of Conditions Application relating to DC/21/02479- Condition 3 (Landscaping), Condition 4 (Screen Walls and Fences), Condition 5 (Landscape Management Plan), Condition 7 (Refuse Bin Storage), Condition 10 (Biodiversity Enhancement Strategy). Location: Land on the south side of Lambs Lane, Lawshall. • DC/23/03607 Application Withdrawn. Proposal: Installation of 1 hour fire protection to separate Coldham Cottage from Our Lady Immaculate and St Joseph Catholic Church. Location: Coldham Cottage, Bury Road, Lawshall, IP29 4PL. 	

<p>9. PUBLIC FORUM AND MATTERS FOR CONSIDERATION AT THE NEXT MEETING</p> <ul style="list-style-type: none"> To receive comments or questions and matters of concern from Councillors. NH expressed thanks to Adrian Walters and other volunteers for helping with hay making over the years and increasing the biodiversity of the meadows and greens in Lawshall. NH asked Council about the possibility of a funding proposal to purchase hay bob. LM to add to October agenda for consideration. <p>MA asked Council about the possibility of a Capital Grant Application for three Quiet Lanes. Would include £1000 per lane plus leaflets for consultation. Council agreed. MA to action.</p> <p>AI stated that information regarding commercial property in the County/ District Briefing Reports was misleading. There was a £10 million lost in twelve months. LM to ask for Councillor to be present at next meeting.</p> <ul style="list-style-type: none"> To receive comments or questions and matters of concern from members of the public either in person, email or writing. <p>Residents again expressed concerns about School parking at drop off and pick up times highlighting safety issues, access for residents and emergency vehicles. LM to invite Head teacher and Governors to attend October or November meeting of the Parish Council to share thoughts about this and discuss possible solutions. NH explained that the Community Action section of the NHP may help. KW and JS-S attending Local Police Forum.</p> <p>Lawshall Archives asked about creating a sign themselves to display at Harts Green. Council agreed.</p>	<p>LM, NH</p> <p>MA</p> <p>LM</p> <p>LM</p>
<p>10. CLOSE OF MEETING</p> <p>8.27 p.m.</p>	
<p>DATE OF NEXT MEETING:</p> <p>Tuesday 10th October 2023 7.30 p.m. Lawshall Village Hall</p>	